



Menter Iaith Yn Rhondda Cynon Taf – Clwb Carco Awel Taf

CIW Registration Grant



Why

Clwb Carco Awel Taf chose to register with Care Inspectorate Wales (CIW) to ensure that the service operates in full accordance with national childcare regulations and delivers a safe, high-quality experience for children aged three to eleven. Registration demonstrates the club's commitment to high standards, accountability, and child wellbeing. A key motivation was enabling families to access government-funded childcare schemes, including the 30-hour Tax-Free Childcare offer, making the service more affordable and accessible. Achieving CIW registration also strengthens the club's professional reputation, increases parental confidence, and opens opportunities for future funding and development. The process highlighted the importance of robust organisational systems, strong communication, and maintaining clear records and documentation.

Background



Clwb Carco Awel Taf is a Welsh-medium Out of School Childcare Club based at Ysgol Awel Taf in Rhydyfelin, operating Monday to Thursday from the end of the school day until 5:30pm. In preparation for CIW registration, the club carried out an in-depth review of CIW guidance, ensuring that the environment, staff team, and operational procedures aligned with the National Minimum Standards for Regulated Childcare. Internal audits were completed to assess safeguarding, health and safety, staffing ratios, and record keeping. Policies were reviewed, updated, or developed across key areas, including behavior management, confidentiality, risk assessment, complaints, and medication procedures.

Staff received guidance through meetings, email resources, and access to CIW documentation. Mandatory training—such as safeguarding and 12-hour paediatric first aid—was completed, alongside DBS checks, medical clearances, and suitability assessments. The management team coordinated the application, compiling evidence and ensuring smooth submission. Following successful registration, the club continues to maintain compliance through regular policy reviews, staff meetings, training updates, risk assessments, and daily monitoring of wellbeing, safeguarding, and health and safety. Record keeping remains securely managed, supported by ongoing evaluation through parent feedback, reflective discussions, and quality reviews.



Clybiau Plant Cymru Kids' Clubs

The CYMell grant played a pivotal role in enabling the club to meet CIW registration requirements. Funding was used to complete DBS checks, staff medical assessments, and essential training courses, removing financial barriers that might otherwise have delayed or prevented registration. This support allowed the club to provide a fully regulated, high-quality Welsh-medium childcare service where families can access financial support schemes.

The impact of registration has been significant: organizational systems have strengthened, staff confidence has increased, and families are reassured that the club meets national standards. Looking ahead, Clwb Carco Awel Taf aims to continue developing staff skills, refreshing resources, enhancing play opportunities, and using feedback from children, parents, and staff to maintain and further improve quality under CIW guidance.



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Grant Cofrestru gydag AGC



Pam

Penderfynodd Clwb Carco Awel Taf i gofrestru gydag Arolygiaeth Gofal Cymru (AGC) er mwyn sicrhau bod y gwasanaeth yn gweithredu'n llawn unol â'r rheoliadau gofal plant cenedlaethol ac yn darparu profiad diogel, o ansawdd uchel i blant, rhwng tair a phedair oed. Mae'r cofrestriad yn dangos ymrwymiad y clwb i safonau uchel, atebolrwydd, a llesiant plant. Un ysgogiad allweddol oedd galluogi teuluoedd i gyrchu cynlluniau gofal plant a ariennr gan y llywodraeth, gan gynnwys y Cynnig Gofal Plant, sy'n cynnwys hyd at 30 awr o ofal plant di-dreth, gan wneud y gwasanaeth yn fwy fforddiadwy a hyrgych. Mae cyflawni cofrestriad gydag AGC yn cryfhau enw proffesiynol y clwb, yn cynyddu hyder rhieni, ac yn agor drysau i gyfleoedd ariannu a datblygiad yn y dyfodol. Mae'r proses hwn yn tynnu sylw at bwysigrwydd o systemau sefydliadol cadarn, cyfathrebu'n cryf, a chynnal cofnodion a dogfennau clir.

Cefndir



Mae Clwb Carco Awel Taf yn Glwb Gofal Plant All-Ysgol Cymraeg sydd wedi'i leoli yn Ysgol Awel Taf yn Rhydyfelin, mae'r clwb ar agor o Ddydd Llun i ddydd Iau, o ddiwedd y diwrnod ysgol tan 5:30pm. Wrth baratoi ar gyfer cofrestriad gydag AGC, cynhaliodd y clwb adolygiad manwl o ganllawiau AGC, gan sicrhau bod yr amgylchedd, y tîm staff, a'r gweithdrefnau gweithredol yn cyd-fynd â'r Safonau Gofynnol Cenedlaethol ar gyfer Gofal Plant Rheoledig. Cwblhawyd archwiliadau mewnol er mwyn asesu diogelu, iechyd a diogelwch, cymarebau staffio, a chadw cofnodion. Cafodd polisïau eu hadolygu, diweddarau neu eu datblygu ar draws meysydd allweddol, gan gynnwys rheoli ymddygiad, cyfrinachedd, cwynion, a gweithdrefnau meddyginiaeth.

Cafodd staff eu harwain drwy gyfarfodydd, adnoddau e-bost, a mynediad at ddogfennau AGC. Cwblhawyd hyfforddiant gorfodol-megis, diogelu a Chymorth Cyntaf pediatrig 12 awr-ynghyd â gwiriadau DBS, cliriadau meddygol, ac asesiadau addasrwydd. Cydlynwyd y broses ymgeisio, llunio tystiolaeth a sicrhau cyflwyniad esmwyth gan y tîm rheoli. Yn dilyn cofrestriad llwyddiannus, mae'r clwb yn parhau i gynnal cydymffurfiaeth drwy adolygiadau polisi, cyfarfodydd gyda staff, diweddariadau hyfforddi, asesiadau risg, a monitro dyddiol o lesiant, diogelu, iechyd a gofal. Mae cofnodion yn parhau i gael eu rheoli'n ddiogel, wedi'u cefnogi gan werthusiad parhaus trwy adborth gan rieni, trafodaethau myfyriol, ac adolygiadau ansawdd.



Clybiau Plant Cymru Kids' Clubs

Roedd y grant gan CYMell yn rhan allweddol o alluogi'r clwb i ddiwallu gofynion cofrestru AGC. Defnyddiwyd yr arian i gwblhau gwiriadau DBS, asesiadau meddygol staff, a chysiau hyfforddi hanfodol, gan gael gwared â rhwystrau ariannol a allai fel arall wedi oedi neu atal y broses cofrestriad. Mae'r gefnogaeth hon wedi galluogi'r clwb darparu gwasanaeth gofal plant, sy'n cwbl reoledig, Cymraeg, ac o ansawdd uchel, gan alluogi teuluoedd gael mynediad at gynlluniau cymorth ariannol.

Mae effaith y cofrestriad wedi bod yn sylweddol; mae systemau sefydliadol wedi'u cryfhau, mae hyder staff wedi cynyddu, ac mae teuluoedd yn hyderus bod y clwb yn diwallu safonau cenedlaethol. Wrth edrych ymlaen, mae Clwb Carco Awel Taf yn anelu i barhau i ddatblygu sgiliau staff, adnewyddu adnoddau, gwella cyfleoedd chwarae, a defnyddio adborth gan blant, rhieni a staff i gynnal a gwella ansawdd ymhellach, dan arweinyddiaeth AGC.

