

## Registering for Tax-Free Childcare as a Childcare Provider

This short guide has been developed to support your setting to receive Tax-Free Childcare Payments from your parents. Enabling eligible parents to access 20% support towards fees, makes your setting more sustainable and it only takes you 10 minutes to sign up. Many working parents can access this as they can earn up to £100,000 each and still be eligible.

(Please refer to <https://www.gov.uk/guidance/sign-up-to-tax-free-childcare-if-youre-a-childcare-provider> for more detailed information)

### What is Tax Free Childcare?

This scheme offers eligible working families 20% support towards the cost of their childcare up to an annual limit of £2000 per child (or £4000 if the child is disabled).

Through an online account, parents pay money towards qualifying childcare costs and the government automatically makes "top-up" payments of 20p for every 80p that families pay in. Parents are then able to make payments for childcare costs directly to their childcare provider(s) through this account.

### Information for Childcare Providers

1. You must be a CIW registered childcare provider to receive Tax-Free Childcare payments from this scheme.
2. To sign up you should be the main contact for your business. You'll be able to set up a 'delegate' to manage your account during the process.
3. You'll need your 10-digit Unique Tax Reference (UTR) number to sign up for Tax-Free Childcare. You can find your UTR on any HMRC communications (tax statement, payment reminder, or by logging onto your Personal Tax Account). If you can't find your UTR number you will need to call 0300 200 3410.
4. When you sign up, you'll need your business postcode (The postcode that's registered with the CIW), and business bank details. Parents will then be able to send payments directly from their Tax-Free Childcare accounts to your bank account (via BACS).
5. **Signing up online takes just 10 minutes on the Direct Gov Website - [Sign up now](#)**

### After you sign up

You'll get a childcare provider account which you can use to keep your details up to date and receive payment from your parents/carers. You can [sign in to your childcare provider account](#) on Direct Gov at any time to manage your Tax-Free Childcare details.

Each child will have a Tax-Free Childcare reference number. Parents can let you know their reference number to help you identify their payments.

\*\*\*After signing up to Tax-Free Childcare you can still accept payments from parents using childcare vouchers and other methods\*\*\*

## Cofrestru ar gyfer Gofal Plant Di-dreth fel Darparwr Gofal Plant

Mae'r arweiniad byr hwn wedi ei ddatblygu er mwyn cefnogi'ch lleoliad i dderbyn Taliadau Gofal Plant di-dreth gan eich rhieni. Mae galluogi'ch rhieni i gyrchu cymorth o 20% tuag at ffioedd yn gwneud eich lleoliad yn fwy cynaliadwy, a dim ond 10munud y mae'n ei gymryd i chi gofrestru. Gall llawer iawn o rieni gyrchu hyn gan y gall y ddau riant ennill hyd at £100,000 yr un ac eto bod yn gymwys.

(Cyfeiriwch at <https://www.gov.uk/guidance/sign-up-to-tax-free-childcare-if-youre-a-childcare-provider> i gael gwybodaeth fanylach.)

#### Beth yw Gofal Plant Di-dreth?

Mae'r cynllun yma'n cynnig i deuluoedd sy'n gweithio 20% o gefnogaeth tuag at gost eu gofal plant hyd at uchafswm blyneddol o £2000 y plentyn (neu £4000 os yw'r plentyn yn anabl).

Drwy gyfrif ar-lein, mae rhieni'n talu arian tuag at gostau gofal plant cymwys, ac mae'r llywodraeth, fel mater o drefn, yn gwneud taliadau "ategol" o 20c am bob 80c y mae'r teuluoedd yn ei dalu i mewn. Yna gall rhieni wneud taliadau gofal plant yn uniongyrchol i'w darparwr(wyr) gofal plant drwy'r cyfrif hwn.

#### Gwybodaeth i Ddarparwyr Gofal Plant

1. Rhaid i chi fod yn ddarparydd gofal plant sydd wedi cofrestru gydag AGC i dderbyn taliadau Gofal Plant Di-dreth o'r cynllun yma.
2. I gofrestru, dylech fod yn brif berson cyswllt eich busnes. Gallwch osod 'dirprwy' i reoli'ch cyfrif yn ystod y broses.
3. Bydd arnoch angen eich rhif Cyfeirnod Treth Unigryw (UTR)10-digid i gofrestru ar gyfer Gofal Plant Di-dreth. Cewch gyd i'r cyfeirnod yma ar unrhyw ohebiaeth gan CThEM (datganiad treth, atgoffiad o daliad; neu drwy fewngofnodi i'ch Cyfrif Treth Personol). Os na allwch ddod o hyd i'ch rhif Cyfeirnod Treth Unigryw bydd angen i chi ffonio 0300 200 3410.
4. Pan fyddwch yn cofrestru, bydd arnoch angen eich cod post busnes (y cod post sydd wedi ei gofrestru gydag AGC) a manylion banc y busnes. Yna bydd rhieni'n gallu anfon taliadau yn uniongyrchol o'u cyfrifon Gofal Plant Di-dreth i'ch cyfrif banc (trwy BACS).
5. **Mae cofrestru ar-lein yn cymryd dim ond 10 munud ar Wefan Direct Gov – Cofrestrwch yn awr**

#### Ar ôl cofrestru

Byddwch yn cael cyfrif darparydd gofal plant, y gallwch ei ddefnyddio i gadw'ch manylion yn gyfamserol ac i dderbyn taliad gan eich rhieni/gofalwyr. Gallwch fewngofnodi i'ch cyfrif darparwr gofal plant <<https://www.gov.uk/guidance/sign-in-to-your-childcare-provider-account-for-tax-free-childcare>> ar Direct Gov ar unrhyw adeg i reoli eich manylion Gofal Plant Di-dreth.

Bydd pob plentyn yn cael rhif cyfeirnod Gofal Plant Di-dreth. Gall rieni eich hysbysu o'u rhif cyfeirnod er mwyn eich helpu i adnabod eu taliadau.

\*\*\*Ar ôl cofrestru ar gyfer Gofal Plant Di-dreth byddwch yn dal i allu derbyn taliadau gan rieni sy'n defnyddio talebau gofal plant a dulliau eraill o dalu.\*\*\*