

Present:

Trustees and Clubs

Alaw	Davies	Menter Cwm Gwendraeth Elli
Areatha	Comanescu	Plasnewydd After-school Club
Elizabeth	Davies	Crwban Bach
Janet	Owen	Kids @ Cradoc
Terena	Davies-Tommason	Carmarthenshire County Council

Clybiau Plant Cymru Kids' Clubs Staff

Alex	Fudge	Development Manager West Wales
Bethan	Jones	Training Officer
Catherine	Smith	Training Officer
Clare	Dare	Lead Childcare Business Development Officer
Dawn	Bunn	National Training Manager
Elliw	Pierce	Childcare Business Development Officer Welsh
Emma	Salter	Training Officer
Helen	Williams	Translator
Joanna	Popowska	Senior Financial Assistant
Joanne	O'Connor	Finance Assistant
Jacqui	John	Training Officer
Jane	O'Toole	Chief Executive Officer
Kim	Wilson	Senior Training Administrator
Megan	Morris	Childcare Business Development Officer Welsh
Megan	Pocock-Tommason	Childcare Business Development Officer Welsh
Nia	Downes	Childcare Business Development Officer
Nicole	Lovatt	Development Manager, North Wales
Okey	Maduako	Finance Manager
Phoebe	Wilson	Lead Training Officer
Rachel	Tustin	Childcare Business Development Officer
Rebecca	Gameson	Administrator
Rebecca	Jones	Senior General Administrator
Sandra	Welsby	Childcare Business Development Officer
Sarah	Turton	Lead Internal Quality Assessor
Sian	James	Lead Childcare Business Development Officer Welsh
Sian	Jewell	Childcare Business Development Officer
Sophie	Peppin	Marketing and Communications Officer
Tracey	Bargh	Training Officer

Apologies:

Bev	Williams	Training Officer
King	Wong	Administrator
Jayne	Pritchard	Assistant Translator
Sam	Maitland-Price	Little Lambs (Chair)

223 Welcome and apologies

The Chief Executive Officer offered a warm welcome to those present at the Annual General Meeting; she explained the rules regarding attendance via Zoom.

A list of apologies was read, and a list of the present trustees.

33 people were present at the meeting.

224 Voting

The system for voting was explained as a legal requirement for the organisation. When the proxy voting information was sent out, the organisation needed 20 votes (5% of the membership) in order to be quorate. At the time of the Annual General Meeting, there were 4 voting members present, plus 61 proxy votes. As there were 65 votes in total the meeting was declared quorate.

225 Notes of the last meeting

Notes of the meeting held on 17th October 2023 ([AGM/10/23](#)) were circulated prior to the meeting.

Elizabeth Davies, Trustee proposed that the notes be accepted as a true and accurate record of the meeting. This was seconded by Janet Owen, Trustee. There were 65 votes in favour, and 0 votes against, and so the motion was carried.

226 Highlights of the Annual Report 2023-24

The Chief Executive Officer gave a presentation outlining the highlights of the annual report 2023-24, with the help from members of Senior Team, covering our strategic goals: Governance, Training, Sustainability and Welsh Language and Culture.

227 Financial Statements 2023-24

The Finance Manager presented the financial statements for 2023-24 and gave an explanation regarding the income and expenditure.

228 Acceptance of the Annual Report & Financial Statements

Elizabeth Davies, Trustee proposed that the annual report and financial statements be accepted. Janet Owen, Trustee seconded this, and the motion was carried with 65 votes in favour (0 votes against).

229 Election of Trustees/Directors for 2024-25

The elected Trustees were currently:

- a) Representing South East Wales
- b) Areatha Comanescu, Plasnewydd Out of School Club, Cardiff
Debbie Tingley, Aros I Chwarae, Cardiff
Sarah Stephenson-Rix, Clwb Cwm Deren, Cardiff
Sian Adams, OPS After School Club Sbot, Monmouthshire
Sian Morgan, Sbot, Cardiff

There were 0 vacancies in this region.

- c) Representing North Wales:
Beryl Blackmore, TEMPS, Wrexhcsam
Sam Maitland-Price, Little Lambs, Conwy

There were 2 vacancies in this region to be filled during the year.

- d) Representing West Wales:
Alaw Davies, Menter Cwm Gwendraeth Elli, Carmarthenshire
Janet Owen, Cradoc Kids Club, Powys

There was 1 vacancy in this region to be filled during the year.

- e) We had 2 Board of Trustee resignations received at the Annual General Meeting:

Delyth Jones, Caban Ogwen, Gwynedd
Elizabeth Davies, Crwban Bach, Pembrokeshire

- f) We had received 1 nomination for a Co-opted Trustees this year who will be voted on by the Board of Trustees at the next meeting:
Ryan Williams, Cwtch Childcare & Nurseries Limited, Cardiff

Janet Owen, Trustee proposed that the election of trustees for 2024/25 be carried. Areatha Comanescu, Trustee seconded this, and the motion was carried with 65 votes in favour (0 votes against).

230 Appointment of Auditors

Elizabeth Davies, Trustee proposed that the Board of Trustees will at a Board meeting appoint the Auditors for April 2025 – March 2026, and for the Trustees to set their remuneration. Janet Owen, Trustee seconded this. There were 65 votes in favour, and 0 votes against and so the motion was carried.

This concluded the official business of the meeting at 11.20am

231 Project Updates

The Chief Executive Officer gave a brief description of the achievements since the end of March. The Chief Executive Officer thanked all Board members for their support and commitment over the past 12 months. The staff were thanked for their continued hard work for the out of school childcare sector and children in Wales.

232 Any other business

With no further business, the meeting ended at 11.25am.

Circulation: Board of Trustees, attendees.



Nodiadau'r Cyfarfod Cyffredinol Blynnyddol a gynhaliwyd ar 22^{ain} Ionawr 2025
am 10:30am, Ar-lein drwy Zoom

Presennol:

Ymddiriedolwyr a Chlybiau

Alaw	Davies	Menter Cwm Gwendraeth Elli
Areatha	Comanescu	Plasnewydd Clwb All-ysgol
Elizabeth	Davies	Crwban Bach, Sir Benfro
Janet	Owen	Kids @ Cradoc, Powys
Terena	Davies-Tommason	Cyngor Sir Gâr

Staff Clybiau Plant Cymru Kids' Clubs

Alex	Fudge	Rheolwr Datblygu, Gorllewin Cymru
Bethan	Jones	Swyddog Hyfforddi
Catherine	Smith	Swyddog Hyfforddi
Clare	Dare	Prif Swyddog Datblygu Busnes Gofal Plant
Dawn	Bunn	Rheolwr Hyfforddiant Cenedlaethol
Elli	Pierce	Swyddog Datblygu Busnesau Gofal Plant Cymraeg
Emma	Salter	Swyddog Hyfforddi
Helen	Williams	Cyfieithydd
Joanna	Popowska	Uwch Gynorthwydd Ariannol
Joanne	O'Connor	Cynorthwydd Ariannol
Jacqui	John	Swyddog Hyfforddi
Jane	O'Toole	Prif Swyddog Gweithredol
Kim	Wilson	Uwch Weinyddydd Hyfforddiant
Megan	Morris	Swyddog Datblygu Busnesau Gofal Plant Cymraeg
Megan	Pocock-Tommason	Swyddog Datblygu Busnesau Gofal Plant Cymraeg
Nia	Downes	Swyddog Datblygu Busnesau Gofal Plant
Nicole	Lovatt	Rheolwr Datblygu, Gogledd Cymru
Okey	Maduako	Rheolwr Ariannol
Phoebe	Wilson	Swyddog Hyfforddi Arweiniol
Rachel	Tustin	Swyddog Datblygu Busnesau Gofal Plant
Rebecca	Gameson	Gweinyddydd
Rebecca	Jones	Uwch Weinyddydd Cyffredinol
Sandra	Welsby	Swyddog Datblygu Busnesau Gofal Plant
Sarah	Turton	Arweinydd Sicrwydd Ansawdd Mewnol
Sian	James	Swyddog Datblygu Busnesau Gofal Plant Cymraeg Arweiniol
Sian	Jewell	Swyddog Datblygu Busnesau Gofal Plant
Sophie	Peppin	Swyddog Marchnata a Chyfathrebu
Tracey	Bargh	Swyddog Hyfforddi

Ymddiheuriadau:

Bev	Williams	Swyddog Hyfforddi
King	Wong	Gweinyddwraig
Jayne	Pritchard	Cyfieithydd Cynorthwyol Cymraeg
Sam	Maitland-Price	Little Lambs (y Cadeirydd)

Estynnodd y Prif Swyddog Gweithredol groeso cynnes i'r Cyfarfod Cyffredinol Blynyddol; eglurodd y rheolau parthed bod yn bresennol drwy Zoom.

Darllenwyd y rhestr o ymddiheuriadau, a darllenwyd y rhestr o'r ymddiriedolwyr presennol.

Roedd 33 o bobl yn bresennol yn y cyfarfod.

224 Pleidleisio

Eglurwyd bod y system bleidleisio'n ofyniad cyfreithiol i'r gyfundrefn. Pan anfonwyd allan y wybodaeth ar bleidleisio dirprwyol, roedd ar y gyfundrefn angen 20 o bleidleisiau (5% o'r aelodaeth) i fod â chworwm. Ar adeg y Cyfarfod Cyffredinol Blynyddol yr oedd 4 aelod yn pleidleisio yn bresennol, ynghyd â 61 pleidlais ddirprwyol. Gan fod cyfanswm o 65 o bleidleisiau cyhoeddwyd bod y cyfarfod â chworwm.

225 Nodiadau'r cyfarfod diwethaf

Cylchredwyd nodiadau'r cyfarfod a gynhaliwyd ar Hydref 18fed ([AGM/10/23](#)) cyn y cyfarfod.

Cynigiodd Elizabeth Davies, Ymddiriwsolq e y dylid derbyn y nodiadau'n gofnod gwir a chywir o'r cyfarfod. Eiliwyd hyn gan Janet Owen, Trustee. Roedd 65 pleidlais o blaid a 0 yn erbyn, felly derbyniwyd y cynnig.

226 Uchafbwyntiau'r Adroddiad Blynyddol 2023-24

Rhoddodd y Prif Swyddog Gweithredol gyflwyniad yn amlinellu uchafbwyntiau adroddiad blynyddol 2023-24, gyda help yr Uwch Dîm, gan gwmpasu ein nodau strategol: Llywodraethiad, Hyfforddiant, Cynaliadwyedd a'r Gymraeg a Diwylliant Cymru

227 Datganiadau Ariannol 2023-24

Cyflwynodd y Rheolwr Ariannol y datganiadau ariannol ar gyfer 2023-24 a rhoddodd eglurhad o'r incwm a'r gwariant.

228 Derbyn yr Adroddiad Ariannol a'r Datganiadau Ariannol

Cynigiodd Elizabeth Davies, Ymddiriedolwr, y dylid derbyn yr adroddiad ariannol a'r datganiadau ariannol.

Eiliwyd hyn gan Janet Owen, Ymddiriedolwr, a derbyniwyd y cynnig a 65 pleidlais o blaid (0 pleidlais yn erbyn).

229 Ethol Ymddiriedolwyr/Cyfarwyddwyr ar gyfer 2024-25

Yr Ymddiriedolwyr etholedig ar hyn o bryd oedd:

a. Yn cynrychioli De Ddwyrain Cymru::

Areatha Comanescu, Plasnewydd Out of School Club, Caerdydd

Debbie Tingley, Aros i Chwarae, Caerdydd

Sarah Stephenson-Rix, Clwb Cwm Deren, Caerdydd

Sian Adams, Clwb Ôl-Ysgol OPS, Sir Fynwy

Sian Morgan, Sbort, Caerdydd

Nid oedd lleodd gwag yn y rhanbarth hwn.

b. Yn cynrychioli Gogledd Cymru:

Beryl Blackmore, TEMPS, Wrecsam

Sam Maitland-Price, Little Lambs, Conwy

Roedd 2 le gwag yn y rhanbarth hwn, i'w llenwi yn ystod y flwyddyn.

c. Yn cynrychioli Gorllewin Cymru:

Alaw Davies, Menter Cwm Gwendraeth Elli, Sir Gaerfyrddin
Janet Owen, Cradoc Kids Club, Powys

Roedd 1 lle gwag yn y rhanbarth hwn, i'w lenwi yn ystod y flwyddyn.

d. Fe wnaethom dderbyn dau ymddiswyddiad o'r Bwrdd Ymddiriedolwyr yn y
Cyfarfod Cyffredinol Blynnyddol:

Delyth Jones, Caban Ogwen, Gwynedd
Elizabeth Davies, Crwban Bach, Sir Benfro

e. Roeddem wedi derbyn 1 enwebiad at yr Ymddiriedolwyr Cyfetholedig eleni. Bydd
y Bwrdd Ymddiriedolwyr yn pleidleisio ar hyn yn y cyfarfod nesaf.

Ryan Williams, Cwtch Childcare & Nurseries Cyf. Caerdydd

Cynigiodd Janet Owen, Ymddiriedolwr, y dylid derbyn y bleidlais dros ymddiriedolwyr ar gyfer
2024/25. Eiliwyd hyn gan Areatha Comanescu, Ymddiriedolwr, a derbyniwyd y cynnig a 65
pleidlais o blaid (0 pleidlais yn erbyn).

230 Penodi Archwilwyr

Cynigiodd Elizabeth Davies, Ymddiriedolwr, y dylai'r Bwrdd Ymddiriedolwyr, mewn
cyfarfod o'r Bwrdd, benodi'r Archwilwyr ar gyfer Ebrill 2025 – Mawrth 2026, a'r
Ymddiriedolwyr i osod y tâl. Eiliwyd hyn gan Janet Owen, Ymddiriedolwr. Roedd 65
pleidiais o blaid a 0 pleidlais yn erbyn, felly derbyniwyd y cynnig.

Daeth hyn â materion swyddogol y cyfarfod i ben am 11.20yb

231 Diweddariadau ar y Prosiect

Rhoddodd y Prif Swyddog Gweithredol ddisgrifiad byr o'r hyn a gyflawnwyd ers diwedd mis
Mawrth.

Diolchodd y Prif Swyddog Gweithredol i holl aelodau'r Bwrdd am eu cefnogaeth a'u hymrwymiad
dros y 12 mis diwethaf. Diolchwyd i'r staff am eu gwaith caled parhaus dros y sector gofal plant
all-ysgol a phlant yng Nghymru.

Unrhyw fater arall

Gan nad oedd unrhyw fater arall, diweddwyd y cyfarfod am 11.25yb.

Cylchrediad: Bwrdd yr Ymddiriedolwyr, y bobl a oedd yn bresennol.

